



Student Society Constitution / Charter

INTRODUCTION

A brief introduction.

VISION AND MISSION

Vision: Long term goal of society.

Mission: Short term goal of society.

INDUCTION OF GENERAL MEMBERS

Criteria for induction of General Members.

SOCIETY HIERARCHY

Organizational Chart.

DUTIES OF OFFICE BEARERS

PRESIDENT

VICE PRESIDENT

GENERAL SECRETARY

TREASURER

ELECTION OF OFFICE BEARERS

Procedure of Elections of Office Bearers.

RULES AND REGULATIONS

1. All members should be students of COMSATS University Islamabad Campus.
2. All members should remain active in their teams.
3. Members should complete the tasks assigned to them within allocated time.
4. Certificates will only be provided to the active and participating members of the society.
5. No student can keep two positions of the same society at the same time.
6. Any member will be removed from society on account of misbehavior, such as using obscene language.
7. Society event undertaking by the society advisor.
8. Detailed proposal of event activities, especially musical concerts, dramatics etc shall be submitted to the Management Committee/Incharge Student Affairs prior to the event for its explicit approval.
9. Budget of the event.
10. If funding required, request must be forwarded duly approved by faculty advisor through concerned HoD.
11. List of finalized participants / guests.
12. Promotion of event will only be allowed in café and designated notice boards in departments. The event will be cancelled if promotional material be found on any other place except designated areas.
13. Promotional material will be removed right after the event.
14. Promotion of the event on social media and inside university will only be started after approval.
15. List of guests/vendors and any other personnel coming from outside CUI will be shared with security department at least one day prior to the event and this is the responsibility of society advisor.

List of Society Members

S. No.	Name	Registration No.	Contact No.	Last Semester GPA
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