



COMSATS University, Park Road, Tarlai Islamabad Procurement Office -
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MINUTES OF PRE-BID MEETING HELD ON 19th May 2025

"Tender project "Event Management Program (Third Harappa Conference on 30th & 31st May 2025)

A pre-bid meeting as subjected above was held in the presence of interested/potential bidders. The meeting session was chaired/ convened by Mr. Wajid Kamran, DR admin/Procurement along with his team.

Commencement of meeting:

The subject meeting was commenced by marking attendance of the representatives of interested firms/bidders as detailed below

- a) M/s Super Prime food and Catering
- b) M/s Medo Marketing

Proceeding:

A brief on tender project mentioned in the tender document was delivered in the meeting to all participant bidders.

Meeting Closure:

Minutes of the pre-bid meeting are hereby uploaded to CUI website as per tender.

The meeting ended with a vote of thanks to all participants.

Wajid Kamran
DR (Procurement)

Distribution:

1. All members of CPC (via email)
2. In charge CDC
3. Master File