



COMSATS University, Park Road, Tarlai Islamabad
Procurement Office - Tel: 051-90495122, & 051-90495242

MINUTES OF PRE-BID MEETING HELD ON November 18, 2024

Tender project "COMSATS Industrial Connect, Career Expo for Fall 2024.

A pre-bid meeting as subjected above was held in presence of interested/potential bidders. The meeting session was chaired by Mr. Nadeem Akhter, APO, CDC along with Mr. Habib Ullah APO, Procurement Office.

Commencement of meeting.

The subject meeting was commenced by marking attendance of the representatives of interested firms/bidders as detailed below

- a) M/S The Caterers.

Proceeding:

A brief on the tender project was delivered in the meeting to all participant bidders where in 2 points, may need to be noted for the bidder.

1. Size of Trussing 150 x 50
2. Participated vender provide the 3D floor plan of the event.

Meeting Closure:

The meeting ended with a vote of thanks Minutes of the pre-bid meeting is hereby uploaded to CUI website as per tender.

for Habib

**Wajid Kamran
In-charge Procurement**

Distribution:

1. Convener ICPC
2. In-Charge CDC
3. Master File