



MINUTES OF PRE-BID MEETING HELD ON December 30th, 2025

Tender project "Arrangement for Silver Jubilee Dinner At CUI"

A pre-bid meeting as subjected above was held in presence of interested/potential bidders. The meeting session was chaired by Mr. Wajid Kamran along with his team and Mr. Mazhar Ali Khan, In charge Procurement

Commencement of meeting:

The subject meeting was commenced by marking attendance of the representatives of interested firms/bidders as detailed below

- | | |
|-----------------------------------|-------------------------------|
| a. M/S Naveed Caterers | b. M/S Prime food |
| c. M/S Bilal Events International | d. M/S Prestige International |

Proceeding:

A briefing on the subject tender was conducted during the pre-bid meeting attended by all prospective bidders. During the said meeting, the tender requirements were deliberated upon, and the following amendments and clarifications were approved. These shall be deemed an integral part of the tender documents and must be strictly complied with at the time of preparation and submission of bids.

I. Mandatory Eligibility Criteria (Amendment)

- a. The minimum volume of work orders under professional experience has been revised from **Rs. 1 million to Rs. 3 million**. Documentary evidence in support of the revised requirement is mandatory. All other eligibility conditions shall remain unchanged.

II. Bill of Quantities (BoQ) – Amendments

- a. **Serial No. 01:** Cold drinks shall be provided in **1.5-liter packaging only**. Both cold drinks and mineral water must be of **Pakistani brands**. All other specifications shall remain unchanged.
- b. **Serial No. 02:** **10-pound cake (Qty: 01 No)** is required in place of a 5-pound cake. The cake must be procured from Tahzeeb Bakery only. The design of the cake shall be provided by CUI.
- c. **Serial No. 04:** Carpet coverage is required for **half of the event area**, and the number of heaters has been fixed at **forty (40) Nos.** All other specifications shall remain unchanged.
- d. **Serial No. 05:** **Sound System SP4 Line Array with eight (08) microphones** is required. All other specifications shall remain unchanged.
- e. **Serial No. 07:** Provision of **two (02) VIP fresh flower bouquets** is mandatory. All other requirements shall remain unchanged.

All prospective bidders are advised to carefully note the above amendments and ensure strict compliance while submitting their bids. Any bid not conforming to the revised requirements may be liable to rejection.

Meeting Closure:

The meeting ended with a vote of thanks. Minutes of the pre-bid meeting is hereby uploaded to CUI website as per tender document and EPADs as well.


Mazhar Ali Khan
In-charge Procurement

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