

COMSATS University Islamabad

Registrar Secretariat, Academic Unit (PS)

No. CUI-Reg/Notif- 658 /24/685

March 18, 2024

NOTIFICATION

The Academic Council in its 38th meeting held on January 09, 2024, approved the adoption of Higher Education Commission (HEC) policies regarding the admission of international students into the CUI system. It decreed that the International Office of CUI must strictly adhere to the minimum prerequisites prescribed by HEC for admitting international students.

The admission procedure for foreign students in Pakistani educational institutions is governed by the policies laid down by the Higher Education Commission (HEC) Islamabad. This process is meticulously designed to facilitate the enrollment of foreign students, ensuring that admissions are carried out systematically and addressing complexities related to obtaining essential clearances such as No Objection Certificates (NOCs) and visas facilitation letters, etc.

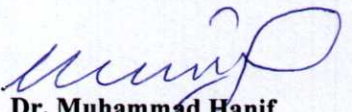
It is imperative to ensure strict compliance with the mandatory prerequisites, including eligibility criteria, admissions, and till the degree conferment, as outlined in the Undergraduate Education Policy (UGEP-2023) and Graduate Education Policy (GEP-2023), whichever is applicable. These policies, subject to periodic revisions, are notified by the Higher Education Commission, Government of Pakistan, and are legally binding for implementation. Where the Higher Education Commission guidelines are silent, then the CUI prevailing policies, procedures and practices shall be followed.

Furthermore, it is imperative to note that in the case of admitting foreign students to CUI, strict compliance with the minimum criteria for undergraduate and graduate programs, as endorsed by the Higher Education Commission (HEC), must be ensured in letter and spirit to mitigate any inconvenience during the degree verification process at HEC. While CUI may establish more stringent criteria for local students, the fulfillment of minimum criteria is mandatory. For example, the minimum duration for local CUI students pursuing a Master of Science (MS) degree is two years, as approved by the Academic Council. However, for foreign students, the minimum duration is set at 1.5 years, in accordance with the minimum requirement stipulated by the Higher Education Commission (HEC). Additionally, all other minimum requirements specified by HEC are applicable to international students, where applicable.

Foreign students apply directly to COMSATS University Islamabad for admission. Upon confirmation, COMSATS International Student Office forwards admission letters to the Higher Education Commission (HEC) for verification and issuance of No Objection Certificates (NOCs). HEC facilitates this process within five working days. Additionally, HEC assists in obtaining student visas for foreign students, subject to meeting mandatory requirements detailed on their official website. Regularly checking the HEC website <https://www.hec.gov.pk/english/services/universities/Fsnoc/Pages/default.aspx> by COMSATS International Student Office is advised for updated information and compliance accordingly.

All other rules, regulations, statutes, and policies of the University shall remain applicable, subject to amendments as made from time to time.

This issue with the approval of the Competent Authority and supersedes all previous notifications regarding above.


Dr. Muhammad Hanif
Deputy Registrar

Distribution:

1. All Campus Directors/Incharge CUI, Islamabad Campus
2. All Principal Officers of CUI/All Deans of Faculties of CUI
3. All Chairpersons of the Academic Departments/All Head of Departments of CUI
4. Director of Planning & Development /HRD, CUI Principal Seat /Controller of Examination, CUI
5. All Incharge Academics/Examination/Registration/ Admission /Accounts of CUI Campuses
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CC:

1. SO to the Rector 2. PS to the Registrar



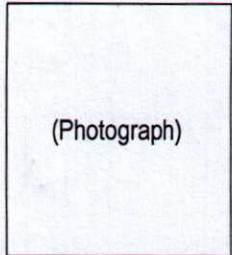
HIGHER EDUCATION COMMISSION, PAKISTAN

Academics Division

Foreign Student's Information Sheet

Email: nocforeign@hec.gov.pk

(Photograph)



PERSONAL DETAILS

Name (Mr./Ms.)			
Date of Birth		Place of birth	
Nationality			
Address in Pakistan			
Address in Home country			
E-mail			
Contact Number/Cell No.			
Passport Number			
Date & Place of issue			

PREVIOUS EDUCATION IN PAKISTAN

University			
Course/Program		Duration	
HEC NOC letter Number & Date			
Degree completed or not			
If not completed (please attach clearance certificate)			

VISA DETAILS (If applicable)

Pakistani visa No.		Type of Visa	
Issue Date		Expiry Date	

UNIVERSITY CONFIRMATION

This is to certify that Mr. /Ms.....

Passport Number.....has been granted provisional admission inprogram of.....years/months duration starting fromin the department of.....at this University/ Institution.

In case of degree program, it is verified that the said program is also included in **Pakistan Qualification Register (PQR)** of Higher Education Commission, Pakistan.

Name and Signature of authorized Officer

Date:

University/Institution.....

Email.....Phone.....

