

## Dr. Qudsia Arshad

<p><b>Objective</b></p> <p>To enhance my professional capabilities by working in a challenging environment in a dynamic organization which promises scope of growth and improvement and where I can apply my skills and loyalty in exchange for career guidance, training and opportunity for advancement.</p>	
<p><b>Address and Contact Information</b></p>	<p>House # 422, Street # 22, Phase 1, Block C, CBR Town, Islamabad, Pakistan.</p> <p>CNIC:61101-6360849-0</p> <p>Mobile: +92 312 5048795</p> <p>Res:051-2374544</p> <p>Email: qudsia_arshad@comsats.edu.pk</p>
<p><b>Education</b></p>	<p>PhD (Human Resource Management): 3.08 CGPA</p> <p>MS (Human Resource Management): 3.56 CGPA</p> <p>MBA (Finance): 3.72 CGPA (Gold Medalist)</p>
<p><b>Experience</b></p>	<p>January 2023 to date Assistant Professor COMSATS University, Islamabad, Pakistan.</p> <p>July 2013 to December 2022 Lecturer COMSATS University, Islamabad, Pakistan.</p> <p>October 2009 to June 2013 Research Associate COMSATS University, Islamabad, Pakistan.</p> <p>June 2009 to September 2009 Internee Admission Office COMSATS University, Islamabad, Pakistan.</p> <p>September 2008 to May 2009 Customer Services Officer ZONG (China Mobile)</p>

<b>Honors and Awards</b>	Scholarship Holder in 1 <sup>st</sup> n 2 <sup>nd</sup> Semester of MBA(COMSATS) Won HEC Talent Farming Scholarship (All Pakistan 2004) Scholarship Holder throughout academic career
<b>Skills &amp; Expertise</b>	Excellent Interpersonal Skills Fluency in English Good Communication Skills Good Negotiation Skills Leadership Skills Command on Microsoft word, Excel, PowerPoint Command on NVivo, SPSS
<b>Courses Taught</b>	Entrepreneurship Human Resource Management Principles of Accounting Business Finance Financial Accounting Introduction to Management Introduction to Business
<b>Administrative Contribution</b>	<p><b>Prepared course outlines along with cluster heads based on Bloom’s Taxonomy</b></p> <p><b>Class Counsellor</b>  Helped students in resolving their classroom and study related issues</p> <p><b>Admission Committee Member</b>  Guided students for career</p> <p>Conducted interviews</p> <p><b>Audit and QEC (Quality Enhancement Cell) Committee member</b>  Prepared and compiled (SAR) Self-assessment reports</p> <p>Prepared the Self -Assessment Report (SAR)of BAF (Business of Accounting &amp; Finance) and MBA Program</p> <p>The SAR is designated and prepared to apply for accreditation of BAF Program, MBA 2-year Program</p> <p>Attended all the QEC meetings regarding self-assessment reports and helped in making doc forms that are designated to conduct Alumni Survey, Faculty Survey</p> <p><b>Member of NBEAC (National Business Education and Accreditation Council) Committee</b></p>

	<p>Prepared and compiled curriculum form</p> <p>Prepared the curriculum form of BAF (Business of Accounting &amp; Finance) and BBA Program</p> <p>The NBEAC is designated and prepared to apply for accreditation of BAF Program, BBA Program</p> <p>Attended NBEAC meetings regarding self-assessment reports and forms</p> <p>Attended all Deans and Directors Conference on behalf of NBEAC Committee</p> <p><b>Member of Internship and Project Committee</b></p> <p>Supervised students for drafting and formatting internship reports and Inception reports</p> <p>Finalized internship result</p> <p>Member of the Proctorial Board Committee</p> <p>Checked activities randomly on campus level whether they are arranged smoothly during physical classes</p> <p>Major tasks included discipline among students</p> <p><b>Member of CPCE (COMSATS Project and Career Expo)</b></p> <p>Committee is responsible for arranging job fair for the final semester students</p> <p>Invitation to the renowned Companies</p> <p>Welcomed all the managers, CEO's and coordinators to the venue</p> <p>Helped and Guide all the students about their interviews</p>
<b>Extra-Curricular Activities</b>	<p>Guided students for Project "Serabi-e Thar" on Fund Raising</p> <p>Helped poor and needy people</p> <p>Guided and assigned Projects to Business and Entrepreneurship students to arrange Stalls and prepare reports</p> <p>Arranged Industrial tours for students</p> <p>Arranged seminars with students and invited expertise from corporate sectors</p> <p>Visit to different corporate companies along with the students</p> <p>Assigned students to prepare Business plans</p>

<p><b>Publications</b></p>	<p>Arshad, Q., Imran, M., &amp; Pervaiz, U. (2022). The Impact of Workplace Support and Private Level Support on Work-Life Balance Satisfaction among Female Employees in the Health Sector of Pakistan. <i>Journal of Managerial Sciences</i>, 16(3), 61-74.</p> <p>Arshad, Q., &amp; Malik, R. (2021). Micro Push and Pull Factors Influence Human Capital Flight in Academia: A Qualitative Study. <i>International Review of Management and Business Research</i>, 10(1), 56-67.</p> <p>Imran, M., Arshad, Q., Haq, R., Mobeen, M., Kamran Khan, M., &amp; Pervaiz, U. (2016). Human resource practices and knowledge sharing: The moderating role of trust. <i>International Journal of Organizational Leadership</i>, 5, 15-23.</p> <p>Sheikh, M. J., Ahmed, M., Arshad, Q., &amp; Shakeel, W. (2015). Mergers and Acquisitions as Vital Instruments of Corporate Strategy: Current and Historical Perspective. <i>Journal of Asian Finance, Economics and Business</i>, 2(1), 15-21.</p>
<p><b>Conference Proceedings</b></p>	<p>2<sup>nd</sup> author of article “Customer’s Adoption of Online Banking in Pakistan” The Case of District Dera Ismail Khan” for the SAICON Conference held on 24<sup>th</sup> -26<sup>th</sup> August 2016 in Serena Hotel, Islamabad, Pakistan.</p> <p>2<sup>nd</sup> Author of article “Human resource practices and knowledge sharing: The moderating role of trust.” for the SAICON Conference held on 24<sup>th</sup> -26<sup>th</sup> August 2015 in Serena Hotel, Islamabad, Pakistan.</p> <p>1<sup>st</sup> author of the paper “Impact of Corporate Social Responsibility Strategy on consumer response and the moderating effect of personality types” for the SAICON Conference held on 11<sup>th</sup> -13<sup>th</sup> August 2014 in Serena Hotel, Islamabad, Pakistan.</p> <p>2<sup>nd</sup> author of the paper “Stock Market Evaluation” for the SAICON Conference held on 6<sup>th</sup> -8<sup>th</sup> December 2013 in Pearl Continental, Bhurban, Murree, Pakistan.</p> <p>1<sup>st</sup> author of the paper “The impact of workplace support and private level support on the work life balance satisfaction among female employees held on 5<sup>th</sup> to 7<sup>th</sup> December 2012 in Pearl Continental, Bhurban, Murree, Pakistan.</p> <p>Member of the Venue Committee of SAICON Conference held July 21st to 23rd 2010 in Pearl Continental, Bhurban, and Murree.</p> <p>Organizer of Convocation of COMSATS held on 22<sup>nd</sup> September 2010</p>

<b>Trainings Attended</b>	<p>Participated in the training program on “The Continuing Importance of Case Study Teaching in Business Schools”. 9<sup>th</sup> Deans and Director Conference in 2022, held in Serena Hotel, Islamabad.</p> <p>Participated in the International Conference on Business Education and its Context: Points of Convergence &amp; Divergence. 4<sup>th</sup> Deans and Director Conference held in Serena Hotel from 7<sup>th</sup> – 8<sup>th</sup> February 2017.</p> <p>Attended training as a participant in “Managed Pakistan” held on September 2<sup>nd</sup> to 3<sup>rd</sup>, 2016 in Serena Hotel, Islamabad.</p> <p>Participated in workshop PCEPT funded by HEC held from 12<sup>th</sup> February to 2<sup>nd</sup> March 2011 in Allama Iqbal University, Islamabad.</p> <p>Organizer of the Conference TRXP British Council held on December 28 -30, 2010, in COMSATS University</p> <p>Organizer of the WORKSHOP related to Recruitment Process and Soft Skills of Students held on May 2010 through Business Development Center (BDC) of COMSATS University, Islamabad Campus.</p> <p>Organizer of the SAICON Conference conducted by COMSATS University, held on July 21<sup>st</sup> to 23<sup>rd</sup> 2010 in Pearl Continental, Bhurban, Murree.</p>
<b>LinkedIn Profile</b>	<a href="https://www.linkedin.com/in/dr-qudsia-arshad-ab758423/">https://www.linkedin.com/in/dr-qudsia-arshad-ab758423/</a>
<b>References</b>	<p>Dr. Rasheeda Khatoon Malik Associate Professor IQRA University, Islamabad, Pakistan PhD: Western Michigan University, Kalamazoo, Michigan, USA Email: <a href="mailto:malik4students@gmail.com">malik4students@gmail.com</a> Contact #: +92 308 5515536</p> <p>Dr. Umara Noreen Assistant Professor Prince Sultan University, Riyadh KSA PhD: Foundation University, Pakistan Email: unoreen@psu.edu.sa Contact #: +966 59 4844883</p> <p>Dr. Razia Sultana Assistant Professor Al Yamamah University, Riyadh KSA PhD: COMSATS University, Pakistan</p>

	<p>Email: r_sultana@yu.edu.sa Contact #: +966 53 440 7963</p> <p><b>Other References will be provided on demand.</b></p>
--	--