**UzmaNaeem**

**OBJECTIVE**

Possess a positive and effective teaching style with the willingness to work above and beyond the call of duty.

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**PERSONAL INFORMATION**

**Father’s Name:** Muhammad Naeem Khan **Nationality:** Pakistani

**Religion:** Islam **N-I-C:** 82303-0984821-2

**Domicile:**  Azad Jammu & Kashmir **Date of Birth:** 05-06-1982

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**EDUCATIONAL HISTORY**

**2006-2008** MS-HRM from Mohammad Ali Jinnah University Islamabad.

**2002-2004** MBA from AJK University.

**2000-2002** B.Sc from AJK University.

**1998-2000** F.Sc from AJK Board of intermediate and secondary education Mirpur

**1996-1998**  Matric from AJK Board of intermediate and secondary education Mirpur

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 **WORK EXPERIENCE**

1. Permanent faculty member at **COMSATS Institute of Information Technology Islamabad** from September 2009 to date.

**Course Taught**

|  |  |
| --- | --- |
| Course Title | University |
| Introduction to management | CIIT Islamabad |
| Research Methodology | CIIT Islamabad |
| Compensation Management | CIIT Islamabad |
| Crisis and conflict Management | CIIT Islamabad |
| Entrepreneurship | CIIT Islamabad |

**Administrative Experience**

* Work as In-charge/associate In-charge department Academic review committee (DARC)
* Work in Department Disciplinary Committee (DDC) as secretary/member
* Work as a member in Audit & Quality Enhancement Cell Committee
* Work as a member in Admission Committee
* Work as a member in Event management committee
* Work in campus reception team on orientation day
1. Visiting faculty member at **International Islamic University Islamabad** from September 2008 to June 2009.

**Course Taught**

|  |  |
| --- | --- |
| Human Resource Management  | International Islamic University |
| Introduction To Management | International Islamic University |

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**TRAININGS AND CERTIFICATES**

I am a certified master trainer. As I participate in six weeks Master trainers faculty professional development program organized by Higher education Commission (HEC).

I participated in **Managed Pakistan** Training organized by COMSATS Institute of Information Technology.

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**RESEARCH WORK**

Research paper title “Role of leader-member exchange relationship in organizational change management: Mediating role of organizational culture” was published in International Journal of Organizational Leadership (2017).

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**REFERENCE**

Reference will be furnished on request

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**CONTACT**

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