



Abdul Majid Qureshi

Management Professional

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Seasoned Management Professional having diverse experience in Pharma, International Relations, Science Diplomacy, Professional Development, Public Sector Management and Startups. Creative and hardworking with a positive attitude, eager to be challenged with new assignments. Insightful, well-organized, active learner, team builder having excellent communication skills with a flare for excellence. Dedicated to public service, performance and innovation.

WORK EXPERIENCE

Staff Officer

Rector's Secretariat

08/2018 - Present

Islamabad, Pakistan

COMSATS University Islamabad

Tasks

- Managing the Secretariat of CUI Rector, the apex office of Pakistan's premier world ranked public sector university.
- A high degree of coordination, planning and strategic implementation in order to ensure a higher standard of student/faculty interaction/satisfaction.
- Strong sense of ownership and organizational communication is an integral part of this job.

Assistant Manager

Cubator-1ne

08/2017 - 07/2018

Islamabad, Pakistan

COMSATS Institute of Information Technology

Program Officer

Office of Research, Innovation and Commercialization - CIIT

09/2016 - 07/2017

Islamabad, Pakistan

COMSATS Institute of Information Technology

Research Scholar

Executive Director Secretariat

04/2013 - 08/2016

Islamabad, Pakistan

Commission on Science and Technology for Sustainable Development in the South (COMSATS)

Lecturer (Basic Medical Sciences)

Department of Pharmacy

10/2011 - 03/2013

Islamabad, Pakistan

The University of Lahore - Islamabad Campus

SKILLS

Higher Education

Science Communication

Mentoring

Planning

Project Management

Management

Public Relations

Liaison

Healthcare

Science Diplomacy

Science Administration

Leadership

EDUCATION

Master of Business Administration

Hamdard University Karachi

11/2017 - 03/2021

Islamabad, Pakistan

Master of Philosophy (Virology & Immunology)

NUST Center for Virology & Immunology

11/2008 - 08/2011

Islamabad, Pakistan

Bachelors in Pharmacy

Hamdard University Karachi

02/2004 - 02/2008

Islamabad, Pakistan

Professional Part 1

Association of Certified Chartered Accountants

06/2003 - 12/2003

Islamabad, Pakistan

HONOR AWARDS

Vice Chancellor's Certificate of Merit (04/2008)

Hamdard University Karachi

- Awarded in recognition of overall third position in B. Pharmacy during 2004-08 session at Hamdard University.

NUST Merit Scholar (11/2008 - 07/2011)

National University of Sciences and Technology

- Awarded fully funded scholarship for MPhil under the MoST Mega S&T Fund for meritorious students.

CONFERENCES & COURSES

Workshop on Business Incubation (12/2018)

China Torch Center, Beijing, China

AAAS-TWAS Summer Course on Science Diplomacy (06/2015)

AAAS-TWAS, Trieste, Italy