

DR. RIFFAT ABBAS RIZVI, PHD

ACADEMIC, RESEARCHER, AND PROJECT MANAGEMENT PROFESSIONAL

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SUMMARY

Dynamic and results-driven academic, researcher, and project management professional with over 20 years of progressive experience in higher education, administration, and international research collaboration. Demonstrated success as an Assistant Professor, Consultant, and Project Trainer with proven expertise in Project Management, Risk Assessment, Organizational Behavior, Knowledge Management, and Leadership Development. Adept at integrating data analytics, AI, and innovation frameworks to drive institutional excellence. Recognized for outstanding contributions in teaching, mentoring, publications, and national/international conferences.

PROFESSIONAL EXPERIENCE

Assistant Professor (2014–Present)

Department of Management Sciences, COMSATS University Islamabad

- Teach and supervise postgraduate and undergraduate students in Project Management, Risk Management, HRM, Business Analytics, and Leadership.
- Serve on multiple academic and administrative committees, including Proctorial Board, Examination Monitoring, and Disaster Management.
- Developed and delivered workshops for Project Planning, Risk Assessment, Agile Methodology, and Data Analysis.
- Published and presented peer-reviewed international research papers on innovation, sustainability, and knowledge management.
- Mentored students for research, academic excellence, and personal development.

Key Achievements:

- Founded and led the COMSATS Blood Donation Society and Society for Promotion and Elevation of Sports (SPES).
- Served as Vice President – Academic Staff Association (2022–2024).
- Conducted international and national-level trainings for faculty and government officials (PPMI).

Lecturer (2008–2014)

Department of Management Sciences, COMSATS University Islamabad

- Delivered courses in Project Management, Organizational Behavior, HRM, and Data Analytics.
- Coordinated curriculum design, exams, and student research projects.
- Initiated the first university-level research workshops on SPSS and AMOS.

Consultant / Field Researcher (2005–2008)

DELTA NGO – Development, Environment, Legal-Aid, Technical Support, and Advocacy

- Conducted field research on post-disaster humanitarian projects and livelihood recovery.
- Collaborated with Tufts University (USA) and World Vision for field data collection and policy analysis.
- Delivered reports used for disaster response and recovery planning in NWFP and AJK.

Administrative & Managerial Roles (2004–2007)

- Pearl Associates | Salt Range Minerals | Higher Education Commission | World Vision | Save the Children UK | UNHCR & SHARP NGO
- Managed procurement, HR, and data operations.
- Designed databases for refugee registration and field monitoring.
- Supported education and humanitarian initiatives through data-driven reporting and stakeholder engagement.

EDUCATION

- **Ph.D. in Business Administration, 2025** – Asia e University, Malaysia
- **M.S. in Project Management, 2013** – SZABIST, Islamabad
- **MBA (Human Resource Management), 2006** – COMSATS University, Islamabad
- **M.Sc. in Computer Science, 2002** – Alkhair University (AJK)
- **Bachelor of Commerce, 2000** – University of the Punjab, Lahore
- **Diplomas:** Marketing (UK, 2007), Project Management (CASE, 2005)

Certifications:

- Google Project Management (2025)
- PMI-PMP Training (35 PDUs, 2022)
- Strategic Leadership & Sustainability (B&R International, 2023)
- Lean Six Sigma White Belt | Data Science | Machine Learning | AI | R Programming | SPSS | Python | SMART PLS

CORE COMPETENCIES

- Project Planning & Execution
- Risk Management & Mitigation
- Research Design & Data Analysis
- Academic Leadership & Teaching
- Strategic & Organizational Planning
- Knowledge & Innovation Management
- Human Resource & Performance Management
- Agile, Scrum & Lean Methodologies
- Business Analytics & AI Integration
- Data Visualization (Python, R, SPSS, SMART PLS)
- Conflict Resolution & Stakeholder Engagement
- Academic Writing & Publication Development
- Monitoring & Evaluation (M&E)
- Team Leadership & Collaboration
- Microsoft Project & Primavera

PUBLICATIONS (SELECTED)

- Rizvi, R. A. & Khan, J. (2025). Leveraging Industry 4.0 and Knowledge Management for Enhanced Innovation Performance. *Journal of Intelligence Technology and Innovation*.
- Yu, T., Abbas, J., Rizvi, R. A., et al. (2024). Environment-Driven CSR and Green Innovation. *Environment, Development & Sustainability (Impact Factor: 4.5)*.
- Rizvi, R. A., & Ali, N. W. (2024). Knowledge Management and AI on Technological Innovation. *JITI*, 2(4), 86–105.
- Awodiji, O. A., Rizvi, R. A. et al. (2022). Motivational Techniques & Job Satisfaction. *IJTAESE*, 4(1), 22–42.
- Conferences: Presented at SIACON (2014–2025) and International Summer Convention, Dortmund University, Germany.

TRAININGS CONDUCTED & LECTURES DELIVERED

- Trainer at Pakistan Project Management Planning Institute (PPMI) for Risk Planning, Stakeholder Management, and Cost Management.
- Delivered workshops on Project Leadership, Scheduling, and AI-Driven Data Analytics.
- Conducted faculty training in Python, SPSS, SMART PLS, and Research Methodologies.
- Trainer for USAID Citizen Voice Project and Asia Foundation – “Project Management for Non-Profit Organizations”.

TRAININGS ATTENDED (SELECTED)

- Google Project Management Certificate (2025)
- PMI-PMP Training – 35 PDUs (2022)
- Strategic Leadership & Sustainability – ANSO-BIDI (2023)
- Lean Six Sigma White Belt | Business Analytics using Excel | Data Science | AI | Machine Learning (Simplilearn / Udemy)
- SEM using AMOS & SMART PLS | Python Programming | SPSS | STATA | EViews | R Programming
- Teaching & Assessment Strategies | Communication & Leadership Skills – COMSATS
- Business Intelligence in Higher Education – IBA Karachi & HEC (2019)

FUTURE ACADEMIC & COMMUNITY PROJECTS

- Authoring books on Project Management and Leadership in Predictive vs Agile Environments
- Developing COMSATS Intercampus Blood Donation Society Web Portal
- Establishing a Data Collection & Analysis Wing at COMSATS University

SEMINARS / WEBINARS ORGANIZED

- “How to Be Victor of Your Own Soul” – Motivational Session (2022)
- “Software Project Management in Saudi Telecom” – Guest Lecture (2022)
- “Innovation and Entrepreneurship” – National Seminar
- “Disaster Management & Emotional Wellbeing” – Awareness Sessions (2017)
- “Response to Frustration for Building Youth” – Student Workshop
- Organized multiple blood donation and youth awareness events

HONORS & ACHIEVEMENTS

- Vice President, COMSATS Academic Staff Association (2022–2024)
- Black Belt in Taekwondo | Scout Leader – Islamabad Boys Scouts Association
- Awarded by Senator Mushahid Hussain Syed at the Pakistan Institute of Parliamentary Affairs
- Organized record-breaking event: Chinese National Anthem Recital at COMSATS
- Public Speaker & National Trainer for Leadership and Youth Empowerment

PROFESSIONAL MEMBERSHIPS

- Society for Promotion & Elevation of Sports (SPES)
- Pakistan China Study Centre
- COMSATS Blood Donation Society (Founder)
- Project Management Institute (PMI) – USA (Training Certified)

LANGUAGES

- English – Fluent
- German – Basic
- French – Basic
- Urdu – Fluent
- Punjabi – Native
- Pashto – Fluent

REFERENCES

- Available upon request